

**Borneo Orangutan Survival  
(BOS) Australia  
Incorporated**  
ABN 46 485 375 414

Annual Report  
For the year ended 30th June 2022



**BOS Australia**

# **Borneo Orangutan Survival (BOS) Australia Incorporated**

**ABN 46 485 375 414**

## **TABLE OF CONTENTS**

	<b>Page</b>
PRESIDENT'S REPORT .....	4
STATEMENT OF COMPREHENSIVE INCOME.....	5
STATEMENT OF FINANCIAL POSITION.....	6
STATEMENT OF CHANGES IN EQUITY .....	7
STATEMENT OF CASH FLOW .....	8
NOTES TO THE FINANCIAL STATEMENTS.....	9 - 16
DIRECTORS' DECLARATION .....	17
INDEPENDENT AUDITOR'S REPORT.....	18 - 23
INDEPENDENT AUDITOR'S APPENDICES.....	24 - 27

**Borneo Orangutan Survival (BOS) Australia Incorporated**  
**ABN 46 485 375 414**  
**PRESIDENT'S REPORT**

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The President presents his report together with the financial statements for the year ended 30<sup>th</sup> June 2022. The names of the committee members in office at any time during the financial year are as follows:

<b>Name</b>	<b>Role</b>	<b>Commenced</b>	<b>Ceased</b>
Anthony Gilding	President	July 2012	May 2022
Kerin Welford	President	May 2022	
Louise Grossfeldt	Vice President	June 2022	
Tom McCrie	Secretary	September 2019	
Vijay Gupta	Treasurer	December 2019	October 2021
Corey Mrnjavac	Treasurer	October 2021	
Catherine Heawood	Ordinary	October 2012	
Tom Bertinshaw	Ordinary	June 2022	
Ben Callison	Ordinary	December 2021	

### **Principal Activities**

Borneo Orangutan Survival (BOS) Australia Incorporated ("BOS Australia") contributes to the conservation and protection of orangutans and their habitat by fundraising and increasing awareness. It does so by funding, supporting, and assisting with the activities undertaken by the Borneo Orangutan Survival (BOS) Foundation ("BOS Indonesia") domiciled in Bogor, Indonesia for the protection, preservation, and survival of orangutans. The principal activities remained unchanged during the year.

The Association is an endorsed charity, and it therefore does not pay income tax under the Income Tax Assessment Act 1997.

### **Review of Operations**

The comprehensive income/(loss) of BOS Australia for the 2021-22 financial year amounted to a profit of \$95,502, compared to profit of \$242,912 for 2020-21.

A review of the operations of the Association during the financial year and results of those operations found the following:

- \* *Total Revenue* decreased by \$234,524 from \$798,839 (2020-21) to \$564,315 (2021-22)
- \* *Total Expenses* decreased by \$87,113 from \$555,926 (2020-21) to \$468,813 (2021-22)
- \* *Total Support to BOSF and Other Orangutan Project Costs* decreased by \$72,534 from \$413,153 (2020-21) to \$340,619 (2021-22)
- \* *Net Assets* increased by \$95,502 from \$584,572 (2020-21) to \$680,074 (2021-22)

No significant changes in the company's state of affairs occurred during the financial year.

## Review of Operations

We look back at a year of remarkable successes and enormous challenges. While the COVID-19 pandemic was still affecting our work in financial year 2022, with our centres being closed for most of the time and strict safety protocols in place, we also lost our esteemed and much-loved leader and President, Tony Gilding, in May 2022.

Tony was a true visionary, conservationist and environmentalist. During his almost 13 years with BOS Australia, he delivered significant revenue to our parent organisation, the BOS Foundation. Because of his engagement, we secured Salat Nusa Island as a pristine pre-release site and orangutan conservation area on 655 hectares. He drove the trailblazing Samboja Lestari Solar Power Project, with the plant starting production in April 2022, saving 150,000 kilograms of CO<sub>2</sub> annually. And Tony launched significant infrastructure projects we could complete this past financial year, including a rainwater collection system and a major road project.

We want to ensure Tony's legacy remains well into the future, keeping his vision and memory alive. Therefore, since Tony's passing, BOS Australia has continued identifying and implementing vital infrastructure projects at our sanctuaries. In addition, we focus on securing the future of orangutans who come into our care by rehabilitating and releasing healthy individuals back into the wild. And we allow orangutans who may not be able to be released to live out their lives in safety being cared for by our specialist teams.

Last year we made immense progress toward our goal to make all of BOS Foundation's facilities in Indonesia carbon-neutral, solar-powered, water independent, and self-sufficient in waste-water treatment by 2025. At the same time, we contributed to the fight against deforestation and climate change by securing 60 hectares of crucial orangutan habitat and carbon storage for generations to come.

We supported the BOS Foundation, in rescuing 12 orangutans and 2 sun bears, rehabilitating and caring for over 400 orangutans, and releasing 12 orangutans to the wild and another dozen to pre-release islands. Furthermore, we provided much-needed funds for the care of the orangutans on the pre-release islands through our end-of-financial-year appeal.

We are delighted to report that our intensive reintroduction efforts have continued to show positive results, with one more natural birth recorded among the orangutans living in the release sites during this past year. Since 2012, there have been 23 births recorded in the wild, with a new generation of wild orangutans emerging from the rehabilitated and released orangutans.

Despite the global pandemic in financial year 2022 restricting our in-person events and activities, we could still collaborate with several brands, major donors and influencers, run successful appeals, and focus on expanding our fundraising activities online.

It is our pleasure to share a review of our achievements in the past year with you. These successes would not have been possible without your generosity. A huge THANK YOU from all of us to you, our exceptional donors. You have continued to be pillars of support during these challenging times.

## Subsequent events

There has not been any matter or circumstance occurring subsequent to the end of the financial year that has significantly affected, or may significantly affect, the operations of BOS Australia.

## Future developments

A report on your new committee's action plan for 2022-23 will be presented at the AGM.

K WELFORD

**Kerin Wellford**  
*President*



**Louise Grossfeldt**  
*Vice President*

Dated this 24th Day of October 2022

**Borneo Orangutan Survival (BOS) Australia Incorporated**  
**ABN 46 485 375 414**  
**Statement of Comprehensive Income**  
**For the financial year ended 30 June 2022**

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	Note	Year Ended 30-Jun-22	Year Ended 30-Jun-21
<b>Continuing operations</b>			
<b>Revenue</b>			
Donations received	2	563,420	797,047
Fundraising revenue	2		
Merchandise sales	2	290	905
Other revenue	2	605	887
<b>Total revenue</b>	2	<b>564,315</b>	<b>798,839</b>
<b>Expenses</b>			
BOS Indonesia financial support	3	167,150	366,502
Other Orangutan project costs	3	173,469	46,651
Fundraising expenses	3	48,573	33,843
Cost of merchandise sold	3	887	3,107
Marketing costs	3	15,941	13,211
Other expenses	3	62,793	92,612
<b>Total expenses</b>	3	<b>468,813</b>	<b>555,926</b>
<b>TOTAL COMPREHENSIVE INCOME/ (LOSS) FOR THE YEAR</b>		<b><u>95,502</u></b>	<b><u>242,912</u></b>

The accompanying notes form part these financial statements.

**Borneo Orangutan Survival (BOS) Australia Incorporated**  
**ABN 46 485 375 414**  
**Statement of Financial Position**  
**For the financial year ended 30 June 2022**

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		30-Jun-22	30-Jun-21
	Note		
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash and bank balances	5	625,206	530,277
Inventories		0	0
Receivables	6	8,431	14,067
<b>Total Current Assets</b>		<b>633,637</b>	<b>544,345</b>
Intangible Assets	7	45,507	39,707
<b>Total Assets</b>		<b>679,144</b>	<b>584,052</b>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Trade and other payables	8	(930)	(520)
<b>Total Current Liabilities</b>		<b>(930)</b>	<b>(520)</b>
<b>Total Liabilities</b>		<b>(930)</b>	<b>(520)</b>
<b>Net Assets</b>		<b>680,074</b>	<b>584,572</b>
<b>EQUITY</b>			
<b>Capital and reserves</b>			
Reserves and accumulated funds	4	680,074	584,572
<b>Total Equity</b>		<b>680,074</b>	<b>584,572</b>

The accompanying notes form part these financial statements.

**Borneo Orangutan Survival (BOS) Australia Incorporated**  
**ABN 46 485 375 414**  
**Statement of Changes in Equity**  
**For the financial year ended 30 June 2022**

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	Note	Total funds 30-Jun-22 \$
<b>Balance as at 30 June 2020</b>	4	<b><u>341,660</u></b>
Profit/ (Loss) for Year		<u>242,912</u>
<b>Balance as at 30 June 2020</b>	4	<b><u>584,572</u></b>
Profit/ (Loss) for Year		<u>95,502</u>
<b>Balance as at 30 June 2022</b>	4	<b><u>680,074</u></b>

The accompanying notes form part these financial statements.

**Borneo Orangutan Survival (BOS) Australia Incorporated**  
**ABN 46 485 375 414**  
**Statement of Cash Flow**  
**For the financial year ended 30 June 2022**

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	Note	Year ended 30-Jun-22	Year ended 30-Jun-21
		\$	\$
<b>Cash flows from operating activities</b>			
Receipts from customers including government subsidies		564,301	798,743
Payments to suppliers and employees		(469,386)	(543,269)
Interest received		14	96
<b>Net cash inflows from operating activities</b>		<b>94,929</b>	<b>255,569</b>
<b>Cash flows from investing activities</b>			
<b>Net cash (used in)/generated by investing activities</b>		<b>0</b>	<b>0</b>
<b>Cash flows from financing activities</b>			
<b>Net cash flows from financing activities</b>		<b>0</b>	<b>0</b>
<b>Net increase/(decrease) in cash and cash equivalents</b>	5	<b>94,929</b>	<b>255,569</b>
Cash and cash equivalents at beginning of year		<u>530,277</u>	<u>274,708</u>
<b>Cash and cash equivalents at end of year</b>	5	<b><u>625,206</u></b>	<b><u>530,277</u></b>

The accompanying notes form part these financial statements.



**Borneo Orangutan Survival (BOS) Australia Incorporated**  
**ABN 46 485 375 414**  
**Notes to the financial statements**  
**For the financial year ended 30 June 2022**

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## **Note 1 Summary of Significant Accounting Policies**

### **Financial reporting framework**

The incorporated association is not a reporting entity because in the opinion of the directors there are unlikely to exist users of the financial report who are unable to command the preparation of reports tailored so as to satisfy specifically all of their information needs. Accordingly, these special purpose financial statements have been prepared to satisfy the financial reporting requirements of the Australia Charities and Not-for-profits Commission Act 2012 (ACNC Act), Associations Incorporation Act 2009, and the following Australian Accounting Standards:

AASB 101	Presentation of Financial Statements
AASB 107	Cash Flow Statements
AASB 108	Accounting Policies, Changes in Accounting Estimates and Errors
AASB 1031	Materiality
AASB 1048	Interpretation and Application of Standards
AASB 1054	Australian Additional Disclosures

### **Statement of compliance**

The financial report has been prepared in accordance with the requirements of the Australian Accounting Standards-Reduced Disclosure Requirements and other authoritative pronouncements of the Australian Accounting Standards Board. Preparation under the Australian Accounting Standards is in line with the amendment to the NSW Incorporated Associations reporting requirements. The financial report was authorised for issue by the committee and its members on the 24<sup>th</sup> day of October 2022.

### **Basis of preparation**

The financial report has been prepared on a historical cost basis. Cost is based on the fair value of the consideration given in exchange for the assets. All amounts are presented in Australian dollars and rounded to the nearest dollar.

### **Adoption of new and revised Accounting Standards**

In the current year, the Entity has adopted all of the new and revised Standards and Interpretations issued by the Australian Accounting Standards Board (the AASB) that are relevant to the operations of the Entity and effective for the current annual reporting period.

### **Accounting policies**

The financial statements are prepared on a going concern basis. The following significant accounting policies have been adopted in the preparation and presentation of the financial report:

#### **(a) Goods and services tax**

Revenue, expenses, and assets are recognised net of the amount of goods and services tax (GST) except:

- where the GST incurred is not recoverable from the Australian Taxation Office ("ATO"), it is recognised as part of the cost of acquisition of the asset or as part an item of expense; or
- for receivables and payables which are recognised inclusive of GST

**Borneo Orangutan Survival (BOS) Australia Incorporated**  
**ABN 46 485 375 414**  
**Notes to the financial statements**  
**For the financial year ended 30 June 2022**

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**Note 1 Summary of Significant Accounting Policies (continued)**

The net amount of GST recoverable from, or payable to, the ATO is included as part of receivables or payables.

Cash flows are included in the Cash Flow Statement on a gross basis. The GST component of cash flows arising from investing and financing activities which is recoverable from, or payable to, the ATO is classified within operating cash flows.

**(b) Revenue recognition**

Revenue is measured at the fair value of the consideration received or receivable.

The following specific recognition criteria must be met before revenue is recognised.

*Sale of goods*

Revenue from the sale of goods is recognised when

- (a) the Association has transferred to the buyer the significant risks and rewards of ownership of the goods.
- (b) the Association retains neither continuing managerial involvement to the degree usually associated with ownership nor effective control over the goods sold.
- (c) the amount of revenue can be measured reliably.
- (d) it is probable that the economic benefits associated with the transaction will flow to the Association; and
- (e) the costs incurred or to be incurred in respect of the transaction can be measured reliably.

Specifically, revenue from the sale of goods is recognised when goods are delivered, and legal title is passed.

*Interest*

Revenue is recognised as the interest accrues (using the effective interest method, which is the rate that exactly discounts estimated future cash receipts through the expected life of the financial instrument) to the net carrying amount of the financial asset.

The interest revenue is recognised when it is probable that the economic benefits will flow to the Company and the amount of revenue can be measured reliably.

*Donations and Bequests*

The timing of the recognition of contributions from donations and bequests depends on when control of these contributions or right to receive these contributions is obtained, which is usually upon receipt of the monies.

**Borneo Orangutan Survival (BOS) Australia Incorporated**  
**ABN 46 485 375 414**  
**Notes to the financial statements**  
**For the financial year ended 30 June 2022**

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**Note 1 Summary of Significant Accounting Policies (continued)**

**(c) Income tax**

As the Association is an endorsed charity, it does not pay income tax under the Income Tax Assessment Act 1997.

**(d) Cash and cash equivalents**

Cash comprises cash on hand and demand deposits held with banks. Cash equivalents are short- term highly liquid investments that are readily convertible to known amounts of cash, which are subject to an insignificant risk of changes in value and have a maturity of six months or less at the date of acquisition.

**(e) Inventories**

Inventories are valued at the lower of cost and net realisable value. Costs of inventories are determined on a first-in-first-out basis. Net realisable value represents the estimated selling price for inventories less all estimated costs of completion and costs necessary to make the sale.

**(f) Critical accounting estimates and judgements**

The directors evaluate any estimates and judgments incorporated into the financial report based on historical knowledge and best available current information. Estimates assume a reasonable expectation of future events and are based on current trends and economic data, obtained both externally and within the Association.

There are no material estimates or judgments impacting on the financial report for the year ended 30 June 2022.

# **Borneo Orangutan Survival (BOS) Australia Incorporated**

**ABN 46 485 375 414**

## **Notes to the financial statements**

**For the financial year ended 30 June 2022**

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### **Note 2 Revenue**

	<b>Year Ended 30-Jun-22</b>	<b>Year Ended 30-Jun-21</b>
<b>Donations received</b>		
Regular Donations	145,852	149,473
Significant Donations	252,146	269,603
Orangutan adoptions	143,906	150,872
Bequest Donations	12,828	199,671
Donations – Enrichment Tours	0	250
Grants	0	20,000
Corporate Sponsorship	0	1,473
Virtual gift certificates	6,515	5,705
Membership Fees	2,173	0
	<b>563,420</b>	<b>797,047</b>
 <b>Fundraising income</b>		
Event income		
Auction Income		
 <b>Merchandise sales</b>	<b>290</b>	<b>905</b>
 <b>Other revenue</b>		
Membership fees	0	0
Freight Income	591	791
Interest received	14	96
	<b>605</b>	<b>887</b>
 <b>Total Revenue</b>	<b>564,315</b>	<b>798,839</b>

# Borneo Orangutan Survival (BOS) Australia Incorporated

ABN 46 485 375 414

## Notes to the financial statements

For the financial year ended 30 June 2022

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<b>Note 3 Expenses</b>	<b>2022</b>	<b>2021</b>
	<b>\$</b>	<b>\$</b>
<u>Direct Expenses</u>		
BOS Indonesia financial support	167,150	366,502
Other Orangutan projects (Including Orangutan Enrichment, Sewerage projects, VET equipment)	173,469	46,651
Fundraising expenses	48,573	33,843
Cost of merchandise sold	887	3,107
Marketing costs	15,941	13,211
<b><i>Total Direct Expenses</i></b>	<b>406,020</b>	<b>463,314</b>
<u>Other Expenses</u>		
Bank charges	7	12,297
Accounting, audit and filing fees	2,682	5,486
Administration	44,902	33,900
Insurance & legal costs	0	-260
Postage, printing, stationery and telephone	1,561	4,399
Travel	0	0
Website and IT costs	5,261	14,514
All other costs	8,380	22,277
<b><i>Total Other Expenses</i></b>	<b>62,793</b>	<b>92,612</b>
<b><i>Total Expenses</i></b>	<b><u>468,813</u></b>	<b><u>555,926</u></b>

# Borneo Orangutan Survival (BOS) Australia Incorporated

ABN 46 485 375 414

## Notes to the financial statements

For the financial year ended 30 June 2022

### Note 4 Reserves and Accumulated Funds

	2022	2021
	\$	\$
Accumulated Funds		
Accumulated funds brought forward	584,572	341,659
Surplus/ (Loss) for the year	95,502	242,912
<i>Total Accumulated Funds</i>	<b>680,074</b>	<b>584,572</b>
Reserves	0	0
Opening balance	0	0
Total Reserves	0	0
<b>Total Equity</b>	<b>680,074</b>	<b>584,572</b>

### Note 5 Notes to the Statement of Cash Flow

#### a) Reconciliation of cash and cash equivalents

2022	2021
\$	\$

For the purposes of the Cash Flow Statement, cash and cash equivalents comprise the following at 30<sup>th</sup> June 2022:

Cash at bank	625,206	530,277
<b>Total cash and cash equivalents</b>	<b>625,206</b>	<b>530,277</b>

#### b) Reconciliation of cash flows from operations

Operating surplus/(deficit)	95,502	242,912
(Increase)/decrease in receivables	5,227	6,096
(Increase)/decrease in inventories	0	0
(Increase)/decrease in other assets	(5,800)	5,764
increase/(decrease) in payables	0	797
<b>Net cash provided by operating activities</b>	<b>94,929</b>	<b>255,569</b>

# Borneo Orangutan Survival (BOS) Australia Incorporated

ABN 46 485 375 414

## Notes to the financial statements For the financial year ended 30 June 2022

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### Note 6 Trade and Other Receivables

	2022	2021
<b>Current</b>	\$	\$
Undeposited funds	8,431	14,067
GST Receivable	929	520
<b>Current Receivables</b>	<b>9,360</b>	<b>14,587</b>

### Note 7 Intangible Assts

	2022	2021
	\$	\$
Website Development	10,378	10,378
Salesforce integration	35,129	29,329
<b>Intangible Assets</b>	<b>45,507</b>	<b>39,707</b>

### Note 8 Trade and Other Payables

	2022	2021
<b>Current</b>	\$	\$
Accrued expenses	0	0
Trade payables	0	0
<b>Current Payables</b>	<b>0</b>	<b>0</b>

### Note 9 Commitments and Contingencies

The Association has neither contingent liabilities nor financial commitments, except for those arising in the normal course of operations.

### Note 10 Related Party Transactions

Committee members are voluntary and receive no compensation for their services on the Committee. There were no loans to committee members and no transactions with key management personnel during 2022.

**Borneo Orangutan Survival (BOS) Australia Incorporated**  
**ABN 46 485 375 414**  
**Notes to the financial statements**  
**For the financial year ended 30 June 2022**

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**Note 11 Renumeration of Auditors**

Audit Fees for the following years are:

<b>2022</b>	<b>2021</b>
\$2,000	\$2,000

The Auditor of the financial reports of Borneo Orangutan Survival (BOS) Australia for the year ended 30<sup>th</sup> June 2022 was Cannings & Flynn Pty Ltd.

**Note 12 Details of the Association**

Registered Office:

Postal address: PO Box 7699, Bondi Beach  
NSW 2026 Telephone: + 61 2 9011 5455  
Website: <https://www.orangutans.com.au>



**Borneo Orangutan Survival (BOS) Australia Incorporated**  
**ABN 46 485 375 414**

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**Directors' Declaration**

The directors declare that the entity is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the Directors' opinion:

- there are reasonable grounds to believe that the Association will be able to pay all of its debts as and when they become due and payable; and
- the financial statements as at 30 June 2022 and notes thereto are in accordance with the Associations Incorporation Act 2009 and satisfy the requirements of the Australian Charities and Not-for-profits Commission Act 2012, including compliance with accounting standards, and giving a true and fair view of the financial position at that date and the performance of the Association for the year then ended 30 June 2022.

This declaration is signed in accordance with a resolution of the Board of Directors made pursuant to subsection 60.15(2) of the Australian Charities and Not-for-profit Commission Regulation 2013.

K WELFORD

**Ms Kerin Welford**  
President



**Ms Louise Grossfeldt**  
Vice President

Dated this 24th Day of October 2022

**Borneo Orangutan Survival (BOS) Australia  
Inc.**

**SPECIAL PURPOSE REVIEW  
COMPLETION REPORT**

**To the members of the Committee of  
Management**

25 November 2022

**For the Year Ended 30 June 2022**



**CHARTERED ACCOUNTANTS™**  
AUSTRALIA + NEW ZEALAND

Borneo Orangutan Survival (BOS) Australia Inc.  
Special Purpose Review Completion Report  
For the Year Ended 30 June 2022

Thank you for engaging Audit Logic to perform a special purpose review of the financial statements for the year ending 30 June 2022 of Borneo Orangutan Survival (BOS) Australia Inc. We would like to take this opportunity to outline the key areas of our special purpose review, including the results of our engagement and any recommendations identified for improvement.

## 1. Scope of our engagement

We have been engaged by the Committee of Management of Borneo Orangutan Survival (BOS) Australia Inc. to perform a special purpose review of the audited financial statements prepared for the year ending 30 June 2022.

This report has been prepared to assist the Committee of Management in determining whether there have been any material errors presented in the financial statements and to report on any observations and recommendations for improvement to the Association's financial reporting and accounting system.

The objective of our engagement is to report on factual findings resulting from each procedure for the purpose outlined above. The procedures performed do not constitute a reasonable assurance (audit) or limited assurance (review) engagement and accordingly, no assurance opinion has been provided.




This engagement has been performed in accordance with the Australian Standard on Related Services ASRS 4400 *Agreed-Up Procedures Engagements to Report Factual Findings* and we can confirm that we have complied with ethical requirements applicable to Other Assurance Engagements, including those pertaining to independence.

## 2. Status of the Special Purpose Review

We have completed our special purpose review of the special purpose financial statements of Borneo Orangutan Survival (BOS) Australia Inc. for the financial year ended 30 June 2022.

## 3. Summary of agreed-upon procedures performed

The following procedures have been performed to report to you the factual findings resulting from our work:

-  Obtain an understanding of the Association, including its objectives, strategies, policies, procedures and systems relevant to the accounting and financial reporting process.
-  Assess the key risk areas applicable to the accounting and financial reporting process and determine a level of materiality applicable to the financial statements to assist us in reporting our factual findings.
-  Make enquiries of management and persons responsible for accounting and financial reporting matters to understand how the abovementioned risk areas are addressed and mitigated.

Borneo Orangutan Survival (BOS) Australia Inc.  
Special Purpose Review Completion Report  
For the Year Ended 30 June 2022

- 🔍 Obtain relevant supporting documentation for material areas of the financial statements.
- 🔍 Review the supporting documentation provided and assess whether anything has come to our attention that would suggest the material areas of the financial statements are incorrectly stated.
- 🔍 Request further explanation and/or information from management and/or persons responsible for accounting and financial reporting matters, where necessary.
- 🔍 Communicate our observations and recommendations noted throughout the special purpose review process.

#### 4. Summary of findings

Based on the procedures performed above, a summary of our findings is as follows:

- 🔍 We obtained an understanding of the Association, including its objectives, strategies, policies, procedures and systems relevant to the accounting and financial reporting process.
- 🔍 We assessed the key risk areas applicable to the accounting and financial reporting process and determined a level of materiality applicable to the financial statements. Refer to our detailed report for more information in this regard.
- 🔍 We made enquiries of management and persons responsible for accounting and financial reporting matters to understand how the abovementioned risk areas are addressed and mitigated. Refer to our detailed report for more information in this regard.
- 🔍 We obtained and reviewed relevant supporting documentation for material areas of the financial statements. Refer to Appendix 1 for our recommended adjustments identified and Appendix 2 for our observations and recommendations noted.
- 🔍 We have communicated our observations and recommendations noted throughout the special purpose review process in this report.

#### Conclusion

We were able to perform our agreed-upon procedures and the results have been outlined within this report. Aside from the points raised below, no other material matter came to our attention during the review. We would like to thank Kerin Welford, Corey Mrnjavac and Mary Couch for their assistance during the engagement.

#### Audit Logic



Benjamin Irvine  
Director

## Agreed-Upon Procedures Report

### Detailed Report

#### 1. Risk areas to the financial report

Our focus areas during the special purpose review were based on risk, both quantitative and qualitative. The key focus areas, review procedures performed and subsequent findings for the financial year ended 30 June 2022 are summarised as follows:

RISK	REVIEW PROCEDURES PERFORMED	FINDINGS
Management override of controls (presumed fraud risk)	<ul style="list-style-type: none"> <li>Assessed the design and implementation of key controls</li> <li>Performed journal entry testing and reviewed accounting records for any significant or unusual transactions</li> <li>Reviewed accounting estimates for bias</li> </ul>	<ul style="list-style-type: none"> <li>No significant errors or issues noted</li> </ul>
Revenue recognition (presumed fraud risk)	<ul style="list-style-type: none"> <li>Assessed the design and implementation of key controls</li> <li>Determined whether revenue has been correctly accounted for in accordance with performance obligations</li> </ul>	<ul style="list-style-type: none"> <li>No significant errors or issues noted</li> </ul>
Cash & cash equivalents	<ul style="list-style-type: none"> <li>Assessed the design and implementation of key controls, including financial delegations</li> <li>Reviewed bank reconciliations and bank statements to determine whether cash balances appeared reasonable</li> </ul>	<ul style="list-style-type: none"> <li>No significant errors or issues noted</li> </ul>
Intangible assets	<ul style="list-style-type: none"> <li>Assessed the design and implementation of key controls</li> <li>Reviewed the nature and measurement of intangible assets recognised, including management' assessment of effective life</li> </ul>	<ul style="list-style-type: none"> <li>Refer to Appendix 1 and Appendix 2 for observations and recommendations</li> </ul>
Unrecorded liabilities	<ul style="list-style-type: none"> <li>Assessed the design and implementation of key controls</li> <li>Performed a review of subsequent bank statements and other documentation to ensure liabilities were complete</li> </ul>	<ul style="list-style-type: none"> <li>Refer to Appendix 1 and Appendix 2 for observations and recommendations</li> </ul>

Borneo Orangutan Survival (BOS) Australia Inc.  
Special Purpose Review Completion Report  
For the Year Ended 30 June 2022

RISK	REVIEW PROCEDURES PERFORMED	FINDINGS
Revenue & Expenses	<ul style="list-style-type: none"><li>Performed analytical reviews of key revenue and expense categories to determine whether these accounts appeared reasonable</li></ul>	<ul style="list-style-type: none"><li>Refer to Appendix 1 and Appendix 2 for observations and recommendations</li></ul>

## 2. Materiality

Based on the size and nature of Borneo Orangutan Survival (BOS) Australia Inc., we believed 2% of total revenue was an appropriate base for determining materiality. This resulted in a materiality level of approximately \$11,000 for the financial year ended 30 June 2022.

All adjustments identified throughout the course of our special purpose review greater than 5% of materiality (approximately \$550) for the financial year ended 30 June 2022 have been included in Appendix 1.

## 3. Internal Control

Our special purpose review procedures were not designed to identify all weaknesses in internal controls. However, any significant findings and associated recommendations regarding the entity's control environment and accounting policies for the financial year ended 30 June 2022 are included in Appendix 2.

## 4. Other

We also wish to note the following:

### Fraud

Our special purpose review procedures were not designed to detect fraud. Based on our work performed and discussions with management, no alleged, suspected or actual fraud has been identified for the financial year ended 30 June 2022.

### Regulatory Compliance

Based on our work performed and discussions with management, no breaches or compliance issues with applicable laws and regulations have been detected for the financial year ended 30 June 2022.

### Accounting Standards

There have been no significant changes to Australian Accounting Standards for the financial year ended 30 June 2022 which would have materially affected the presentation and disclosure of the entity's special purpose financial report for the financial year ended 30 June 2022.

Borneo Orangutan Survival (BOS) Australia Inc.  
Special Purpose Review Completion Report  
For the Year Ended 30 June 2022

We do note that there is some robust discussion currently underway to end the special purpose financial reporting framework for not-for-profit (NFP) entities and the Committee of Management should be aware that in the near future, it is likely the Australian Accounting Standards Board (AASB) will mandate some form of general purpose financial reporting framework for the NFP sector. This is likely to be similar to the new Tier 2, Simplified Disclosure Standards (SDS) currently applicable to for-profit and some NFP entities for the year ended 30 June 2022 onwards.



## Appendix 1 – Special Purpose Review Adjustments

During the course of our special purpose review, the following adjustments were noted as a result of the application of our materiality threshold. As the financial statements have been finalised and audited, we note that these adjustments will not be processed for the year ended 30 June 2022. We have included these entries for completeness and for future reference.

ADJUSTMENT IDENTIFIED	IMPACT
Pre-review surplus, per the financial statements	\$95,502
- June 2022 expenses invoiced in July 2022	(\$3,293)
- Amortisation of intangible assets for FY22	(\$14,759)
Post review surplus, if adjustments were processed	\$77,450

### Detailed Adjusting Entries Noted

Number	Date	Name	Account No	Debit	Credit
1	30/06/2022	Accrued Expenses	AL1		-3,292.50
1	30/06/2022	Administration - Contractors	6-1615	3,292.50	
		To accrue for June 2022 expenses paid in July 2022			
2	30/06/2022	Website Depreciation	1-3150		-5,150.00
2	30/06/2022	Salesforce Costs Amortised	1-3250		-9,609.16
2	30/06/2022	Website & Salesforce Amortisation	6-1656	14,759.16	
		To record a 2022 amortisation estimate on intangible assets			



## Appendix 2 – Internal Control Findings

AREA	OBSERVATION	RECOMMENDATIONS
<b>Intangible Assets</b>	<p><u>Amortisation</u>  During our review of intangible assets and expenses, we noted that there was no amortisation expense recognised in the ledger this year. Upon enquiry, we further noted that there did not appear to be an intangible asset register in place.</p> <p>We calculated an amortisation charge based on historical amounts and proposed an adjustment to account for this expense in 2022.</p> <p><u>Future economic benefit</u>  The nature of the intangible assets recognised (i.e. website and Salesforce integration) may not provide future economic benefits to the Association. As this is a key estimate, it is important that management review and document their assessment of whether these accumulated costs should be recognised as assets in the balance sheet.</p>	<p>We recommend that management review these assets and put together an intangible asset register, noting the components of each asset class (i.e. website development and Salesforce integration), the individual values, effective life and components of cost and accumulated amortisation.</p> <p>We also recommend this process be undertaken for any tangible assets the Association controls.</p> <p>We recommend management perform a review of the anticipated future economic benefits of the assets recognised, and where these benefits are likely to be consumed within 12 months, to write down the balances of these assets to zero.</p>
<b>Accruals</b>	<p>Under Australian Accounting Standards, financial statements are required to be prepared on an accrual basis.</p> <p>Following on from our review of subsequent bank payments, we identified 2 expense invoices dated in July 2022 relating to June 2022 expenses. Both amounts related to contracting services provided.</p>	<p>We recommend Management consider these items for recognition at year end in future reporting periods. Possible items to accrue for include year end audit and accounting fees, contracting fees for work performed just prior to 30 June 2022, and expenses incurred that are yet to be invoiced.</p> <p>Further, some expenses may need to be prepaid, including insurances and subscriptions, where the benefit of the cost incurred spans across year end.</p>

Borneo Orangutan Survival (BOS) Australia Inc.  
Special Purpose Review Completion Report  
For the Year Ended 30 June 2022

AREA	OBSERVATION	RECOMMENDATIONS
<b>Insurance</b>	<p>During our review of expenses, we noted that there was no insurance expense recognised in the ledger. Upon enquiry, we were advised that the entity did not have a current insurance policy in force.</p>	<p>We understand that insurance coverage is presently being arranged, as required by the Association's constitution.</p>
<b>Risk Management</b>	<p><u>Risk Register</u></p> <p>We note the entity does not appear to have a formal Risk Management Framework in place.</p> <p>Further, there did not appear to be a system in place to ensure key systems are backed up and tested for disaster recovery.</p> <p><u>Agreements with contractors</u></p> <p>During our review of policies and agreements in place, we observed that there did not appear to be formal agreements in place between the Association and contractors.</p> <p><u>Banking and expense approvals</u></p> <p>It appears that a minimum of 2 members of the Committee of Management are required to approve and release expense payments, and bank account</p>	<p>Our recommendation would be to create a risk register. This register can keep track of business risks, help to assess and monitor these risks and will assist in financial reporting.</p> <p>Further, we recommend a review of all backup and recovery processes to ensure that the current IT infrastructure is secure and can be recovered with minimal business interruption.</p> <p>We understand management is currently undergoing a process of improving and implementing policies and procedures and it was pleasing to see policies such as the 'Financial Delegations' and 'Conflict of Interest' policies are already in place.</p> <p>As part of this process, we recommend all subcontractors are engaged via a formal, written agreement outlining the roles and responsibilities of both parties, also ensuring areas such as IP and tax considerations are addressed (e.g. PAYG Withholding, Superannuation etc.)</p> <p>These are excellent controls to help mitigate error and/or the risk of misappropriation of cash funds.</p>

Borneo Orangutan Survival (BOS) Australia Inc.  
Special Purpose Review Completion Report  
For the Year Ended 30 June 2022

AREA	OBSERVATION	RECOMMENDATIONS
	<p>signatories are reviewed and updated periodically as required.</p> <p>Further, major expense items are minuted and approved at Committee meetings with monthly accounting reports reviewed and approved.</p>	

